

7 May 1976

STATINTL

MEMORANDUM FOR: [REDACTED]  
Chair, Benefits and Services Division

SUBJECT : Erection of Sign Regarding Metrobus Information

REFERENCE : Your Memorandum to Chairman, FAC, dated 26 Apr 1976,  
same subject

1. Your request to place a sign near the carpool locator board in I-J corridor is approved. However, I would suggest that the message be drastically shortened and recommend the following:

For Metrobus route, schedule and fare information, call Extension [REDACTED]

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2. I also recommend that you contact [REDACTED] Cartography Division, [REDACTED] for assistance in designing and creating the sign and selecting an appropriate location for it.

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Chairman  
Fine Arts Commission

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cc: [REDACTED] CD/GCR

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Distribution:

O&I [REDACTED] Addressee (w/Orig. of incoming)

1 - [REDACTED] CD (w/cy of incoming memo + Att. 1)

1 - FAC files (w/cy of incoming memo + Att. 1)

Ch/FAC [REDACTED] jmo [REDACTED] May 1976

26 APR 1976

STATINTL

MEMORANDUM FOR: Chairman, Fine Arts Committee  
FROM : [REDACTED]  
Chief, Benefits and Services Division  
SUBJECT : Approval for Erection of Sign Regarding  
Metrobus Information

1. Approval is requested for the placement of a sign next to the carpool locator board which is located in 1-J Corridor. The proposed sign would incorporate the following message:

"For those interested in bus transportation, Metrobus routes, schedules, and fare information may be obtained by calling 637-2437 [REDACTED] Office of Logistics (Room 3E 30, Extension [REDACTED] also has schedules of those buses that serve the Headquarters Building."

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2. The purpose of the sign is to assist those who may wish to consider Metrobus transportation either as their regular means of transportation to and from work or to solve a temporary or unusual transportation problem. In addition, it is anticipated that the sign may encourage employees to inquire about Metrobus transportation and thereby possibly help to alleviate part of the parking and traffic problems. The sign will provide information which is not currently in the Agency telephone directory or posted on any bulletin boards.

3. The location of the proposed sign next to the carpool locator boards is deemed an appropriate place since it is assumed that some of the employees seeking to alter their current transportation situation would review the carpool locator cards.

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Atts:

- (1) Employee Suggestion 76-309
- (2) Carpool System at Crystal City
- (3) Pentagon Bldg. Carpool Computerized System
- (4) Metrobus Schedules

TITLE OR SUBJECT OF SUGGESTION <input checked="" type="checkbox"/> Bus Route Addition to Car Pool Locator Maps		SUGGESTION NO. 76-309
PRESENT METHOD <p>It is Federal and Agency policy to encourage energy saving means of transportation. Many employees do not consider the use of Metro buses for commuting, and are not aware of the routes serving Agency Buildings.</p>		
<p>I SUGGEST that appropriate bus routes be depicted on the Car pool Locator Maps in use in various Agency buildings, and that current schedules be displayed near-by.</p>		
ADVANTAGES <p>Persons using the Car Pool Locator Maps are looking for alternate means of transportation. Those living near convenient Metro routes may wish to consider buses as well as car pools. It would also be very helpful to those who only occasionally need alternate transportation.</p>		
FORM 2/4 (1-71)	USE PREVIOUS EDITIONS	<input type="checkbox"/> SECRET <input type="checkbox"/> CONFIDENTIAL <input type="checkbox"/> ADMINISTRATIVE INTERNAL USE ONLY <input type="checkbox"/> UNCLASSIFIED (47)

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For Metrobus route, schedule and  
fare information, call Extension

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TRANSMITTAL SLIP		DA <i>ext May 76</i>
TO:		
ROOM NO.		
REMARKS:	<p>Originals &amp; attached copy were turned over to O/P today.</p> <p><i>Do not</i> <i>file</i></p>	
FROM:		
ROOM NO.	TENSION	

FORM NO. 241  
1 FEB 55REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)